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SEC Change Sub-Committee Meeting 54_1508

15 August 2023, 10:00 – 11:00

Teleconference

SECCSC_54_1508 – Draft Minutes

Attendees:

Representing	CSC Member
Change Sub-Committee Chair	Ali Beard (AB)
Large Suppliers	Emma Johnson (EJ)
	Emslie Law (EL)
Small Suppliers	Daniel Davies (DD)
Network Parties	Kelly Kinsman (KK)
Other SEC Parties	Jeff Studholme (JS)
	Alastair Cobb (AC)

Representing	Attendee
Utilita	Kevin Clark (KC)
DCC	Tom Rothery (TR)
Ofgem	Scott McPhillimy (SMcP)
SECAS	Abi Obadan (AO) (<i>Meeting Secretary</i>)
	Kev Duddy (KD)
	Ben Giblin (BG)
	Mohammedanwar Sumro (MS)
	Simon Grimwood (SG)
	Bradley Baker (BB)
	Louise Evans (LE)

Apologies:

No apologies were received.

1. Welcome and Introductions & Approval of Previous Meeting Minutes

The Chair welcomed members to the Change Sub-Committee (CSC) meeting.

The CSC noted that no comments had been raised on the last meeting minutes. The CSC **APPROVED** the minutes as final.

2. Actions Outstanding

There were no actions for this meeting.

3. SEC Modification Progression

MP167B 'Review of SEC documents (DCC Internal Systems change governance)'

The Smart Energy Code Administrator and Secretariat (SECAS) (BB) presented the CSC with a summary of [MP167B 'Review of SEC documents \(DCC Internal Systems change governance\)'](#), recommending it be progressed to the Report Phase.

No comments were received from the CSC.

The CSC:

- **AGREED** that MP167B should be progressed to the Report Phase
- **APPROVED** the Modification Report
- **APPROVED** the implementation approach
- **AGREED** that MP167B should be progressed as a Self-Governance Modification

DP245 '2023 Review of the SMKI Document Set'

SECAS (MS) presented the CSC with a summary of [DP245 'SMKI Document Set Changes 2023'](#), recommending it be progressed to the Report Phase.

A CSC member queried whether this modification should be deemed as urgent. SECAS advised that it has been given a higher 'urgency' classification to ensure that the modification could target the November 2023 SEC Release. SECAS noted that this status would also assist the CSC members in their assessment of the progression of modifications in their meetings, as modifications would be progressed more quickly, especially where a modification is less resource intensive. A CSC member noted that it should be made clear that this modification will not divert attention away from other important modifications.

A CSC member (JS) advised to change the title of DP245 '2023 Review of the SMKI Document Set' to something more descriptive of the change. SECAS advised they would amend this.

The CSC:

- **AGREED** the issue and impact as being clearly defined and understood
- **AGREED** that DP245 should be converted to a Modification Proposal
- **AGREED** that MP245 should be progressed to the Report Phase
- **APPROVED** the Modification Report
- **APPROVED** the implementation approach
- **AGREED** that MP245 should be progressed as a Self-Governance Modification

ACTION 54/01: SECAS to change the title of DP245 to 'SMKI Document Set Changes 2023'.

DP239 'Enduring Solution for Resolving SMETS2 Device Certificate Misalignment Issue'

SECAS (BB) presented the CSC with a summary of [DP239 'Enduring Solution for Resolving SMETS2 Device Certificate Misalignment Issue'](#), recommending it be progressed to the Refinement Process.

A CSC member queried the reasoning behind the modification being given a low priority status. SECAS advised that originally it was given the low priority status, but there was potential for it to increase to a medium priority status. This has since been done.

A CSC member noted the three possible causes of misalignment of data and queried the costs associated with the high-level Proposed Solution of automating certificate corrections to the Smart Metering Inventory (SMI) and whether they would be comparable to addressing the root causes of the issue. SECAS will seek information around the scale of each root cause and the views of the Proposer and DCC.

The CSC:

- **AGREED** the issue and impact as being clearly defined and understood
- **AGREED** that DP239 should be converted to a Modification Proposal
- **AGREED** that MP239 should be progressed to the Refinement Process
- **AGREED** the proposed timetable for MP239

ACTION 54/02: SECAS to review the priority status of MP239 'Enduring Solution for Resolving SMETS2 Device Certificate Misalignment Issue'.

ACTION 54/03: SECAS to seek information around the scale of each root cause and the views of the Proposer and DCC for MP239 'Enduring Solution for Resolving SMETS2 Device Certificate Misalignment Issue'.

DP244 'DCC Alert for a Restored Energy Supply'

SECAS (SG) presented the CSC with a summary of new Draft Proposal [DP244 'DCC Alert for a Restored Energy Supply'](#), recommending it remain in the Development Stage.

A CSC member (EL) noted that the issue was not related to DCC Alert (AD1) and suggested that the issue needs to be reworded. They also highlighted that the solution to this modification would require

a new version of Smart Metering Equipment Technical Specifications (SMETS) and Electricity Smart Meter (ESME) firmware updates, which would come with significant costs. They queried the scale of the issue as provided by the Proposer. The Proposer stated that they needed to check with their business experts following the information received at this meeting. SECAS acknowledged this and noted that the business case of this modification would be challenging to prove, but stated they would seek further clarification from the Proposer.

A CSC member (JS) stated that there is already a process in place which could resolve the issue and be less expensive (non-mandated Alerts). SECAS agreed and noted that the consumer benefit needs to be considered, along with the costs to industry. SECAS further noted that the technical operational standpoint would be assessed before implementation.

A CSC member (AC) expressed their concerns regarding whether the timeline was realistic. SECAS advised that the timeline was drafted before the discussion at this meeting, and they would address the concerns raised by the CSC members and amend the timeline before it is progressed.

A CSC member (JS) queried whether all firmware would have to be upgraded if this mandated process is put in place. SECAS advised that a high-level business case will be assessed, and other ways of implementing this would be considered.

The CSC:

- **AGREED** that DP244 should stay in the Development Stage to fully define and understand the issue

4. SEC Modification Timetables

SECAS (BG) provided an update on the timetables for Modification Proposals, providing an updated Prioritisation Matrix and summaries of high and very high priority modifications.

A CSC member (EJ) noted that the priority of [SECMP0028 'Prioritising System Messages'](#) should be reviewed as a categorisation of 'LOW' seemed to misalign with similar modifications, such as [DP240 'Service Request Management'](#). SECAS agreed to examine the prioritisation scoring for the modification and update the relevant documents accordingly.

SECAS noted that as of the next CSC meeting, any changes to agreed end dates for the Refinement Process will be provided with updates as to why the date has been altered.

SECAS noted that there are several modifications listed as 'on hold' which are not progressing towards their criteria to become 'active' modifications. SECAS added that at each CSC meeting, an update will be provided for each 'on hold' modification. This is with the view that if a modification has not progressed towards meeting the criteria to come off hold, then the CSC will be encouraged to provide a statement to the Proposer to attempt to progress the modification. This is to prevent modifications from remaining on hold for an unspecified amount of time.

CSC members noted that they were happy with the proposed changes.

The CSC:

- **APPROVED** the packages of work and the progression timetables outlined in the paper

ACTION 54/04: SECAS to examine the prioritisation scoring of SECMP0028 'Prioritising System Messages' and update the relevant documents accordingly.

5. SEC Releases Update

SECAS (BB) presented an update on progress with the upcoming SEC Releases.

SECAS notified the CSC that the June 2024 DCC User Interface Specification (DUIS) and Message Mapping Catalogue (MMC) drafts were available on the SEC website. They advised the November 2023 Smart Metering Equipment Technical Specifications (SMETS) and Great Britain Companion Specification (GBCS) drafts will be posted imminently. No comments were received from the CSC.

The CSC:

- **NOTED** the updates on the SEC Releases provided in the paper
- **AGREED** to baseline version 1.0 of the February 2024 SEC Release Implementation Document

6. Any other business (AOB)

A CSC member (EJ) requested an update on [DP240 'Service Request Management'](#). SECAS advised that they are in discussions with the DCC as to whether this needs to be a modification. The DCC (TR) agreed to confirm whether it should be withdrawn, or returned with further clarification.

A CSC member (AC) advised that this may be their last CSC meeting due to a change in their seat. SECAS thanked them for their contributions to the CSC during their term.

There was no further business, and the Chair closed the meeting.

ACTION 54/05: The DCC to confirm whether DP240 'Service Request Management' should be withdrawn or returned with further clarification.

Next Meeting: 19 September 2023